

TEMPLATE: FATIGUE MANAGEMENT GUIDE	
2020 CoR COMPLIANCE PLAN	
Role	Fatigue management Parties in your supply chain should follow the guidelines below:
Management	<ul style="list-style-type: none"> ▪ conduct regular assessments and respond to fatigue risks which arise during commercial activities; ▪ comply with all operating time limits and maintain an accurate record of driver work/rest times through the planning and scheduling processes; ▪ manage disruptions to commercial activities which effect driver operating hours; ▪ ensure that all workers are fit to operate heavy vehicles and have received appropriate information, training and supervision in relation to fatigue management under the HVNL; and ▪ implement processes which ensure that the business maintains accurate records for management of fatigue.
Drivers	<ul style="list-style-type: none"> ▪ comply with trip plans, schedules and inform relevant managers if they have been delayed or are behind schedule; ▪ maintain correct trip records and take regular breaks as prescribed under the HVNL; and ▪ stop work if they have reasonable cause to believe that to continue could cause harm to themselves or others.
Schedulers	<ul style="list-style-type: none"> ▪ ensure drivers' schedules are designed to account for drivers' prescribed rest breaks; ▪ respond to any delays which may amend a driver's schedule and make appropriate arrangements to ensure that mandated work and rest hours are not exceeded; and ▪ ensure drivers' schedules are not exerting any unintended pressure on drivers to breach work/rest requirements under the HVNL.
Loading managers	<ul style="list-style-type: none"> ▪ ensure that loading/unloading of vehicles is not delayed so to infringe on drivers' allocated rest breaks; and ▪ ensure that if there are any delays, they are communicated to the drivers and schedulers to ensure appropriate arrangements are made so drivers are not influenced to speed.